

2020 VALLIANT WATERMELON FESTIVAL VENDOR APPLICATION

Friday and Saturday July 24-25, 2020

APPLICATION DEADLINE: Friday, June 26, at 4:00 PM.

Festival **VENDOR** Hours: Friday 5-10 PM, Saturday 9AM - 4 PM.

TIME AND LOCATION FOR BOOTHS

CITY PARK: Setup begins at 9am on Friday morning; please coordinate your arrival time with Chamber volunteers. Park is located north of Hwy 70, east of Dalton Street, between Austin and Lucas Streets, look for the city water tower. Due to limited number of water locations, water hoses are restricted to food and nature vendors. Due to limited number of electricity locations, electricity is limited to commercial food vendors first. We try to accommodate circulating fans as best as we can. All vendors will be directed to their assigned area; only Festival officials may authorize moving tables. Park gates close at 8am on Saturday morning; all vendors must be in place by that time. Be aware that the 5K runners will be in the park area 5am-7:30am.

TERRY COMMUNITY BUILDING: Saturday **ONLY**, Community Building events run from 7am-3pm, limited inside perimeter vendor space only. Booth spaces will be marked as 10x10. Building will be opened up on Friday evening from 7pm-9pm, and again on Saturday morning from 7am-8am **ONLY**. Do NOT block the building entrance!

ALL VENDORS are responsible for their own tables, tents, chairs, canopy, etc. Vendors must provide their own trash bags and keep litter picked up in their areas. ALL VENDORS MUST HAVE CHAMBER APPROVAL, NO UNREGISTERED VENDORS ARE ALLOWED.

BOOTH FEES: 50% discount for Valliant Chamber of Commerce Members.

\$175 All Food Trucks that do not need access to water or electricity.

\$150 ALL Food Vendors and any other Park vendor(s) who require electricity and water.

\$50 Terry Building: Inside Air-Conditioned facility. Any organization, individuals selling, or information.

\$75 Political

\$50 Outside Vendor: all other vendors.

ELECTRICITY AND WATER: LIMITED. Shaded areas in park are available as first come first serve. **ONLY** quiet run generators are allowed. We try to accommodate circulating fans as best as we can.

Food Vendors: Are required to be in compliance with State of Oklahoma Department of Health regulations. Food vendors must have permits and mail in copies of license and sample menu. Non-profit organizations can obtain a temporary permit at the McCurtain County Health Department, 1400 Lynn Lane, Idabel. 580-286-6628

Craft Vendors: Vendors will be reviewed on quality of merchandise. Vendors are responsible for their own tables and displays.

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Demonstrating Artists: Waiving of vendor fee is at the discretion of the Watermelon Festival Committee and will be approved ONLY for artists who demonstrate the performing or development of their art on site at the Festival. Artists who are selling their art but are not performing their art on site will be required to pay a vendor fee. Exhibitors are invited on a yearly basis, will be reviewed on quality of workmanship.

Sales Tax: All vendors are required to submit a copy of their tax permit with application. If out of state vendor, you must pay sales tax before leaving the Festival. Oklahoma vendors must complete forms and include their sales tax number. If you do NOT have an OK sales tax permit, Festival officials will provide the required form and collect the sales taxes due prior to you leaving the grounds on Saturday, July 25. **ALL SALES ARE SUBJECT TO STATE SALES TAXES**, including sales by a non-profit organization.

Vendor Criteria: We have many applications and our decisions are final. Some of the things the committee looks for during application reviews are: duplications of products, appearance of booth and professionalism of those who will be working with the public, friendliness, and the timelines of service. We try to get a variety of items to help you make money and to keep the interest of those attending the Festival. Acceptance constitutes a contract to use the space assigned by the Festival Committee. **The Committee retains the right to change spaces.** Vendor space is limited! Vendors found using additional space, greater than what is outlined in this document, will be charged for additional space(s). If you have any questions or request special accommodations, please contact the chairperson for prior approval.

The Valliant Chamber of Commerce prohibits Vendors from the sale and/or distribution of any item that promotes or advertises tobacco, alcohol, or illegal drugs in any manner. It applies to items sold and to items provided as prizes and give-a-ways for promotional purposes.

The Valliant Chamber of Commerce, the Valliant Watermelon Festival, or the Town of Valliant will not be held responsible for theft, loss, destruction, or injury.



Valliant Area Chamber of Commerce
PO Box 396, 16 N. Dalton
Valliant, Ok 74764
www.valliantchamber.org
www.watermelonfestival.org
Email: valcham@valliant.net
Facebook Page: Valliant Chamber

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Business Name: _____

Name/Contact Person _____

Address: _____

City _____ State _____ Zip _____

Business Phone _____ Home Phone _____

Cell Phone _____ Fax _____

E-Mail: _____

TYPE OF BOOTH:

- \$175** All Food Truck Vendors that do not need access to Water or Electricity.
- \$150** All Food Vendors and any others outside who require access to electricity and/or water
- \$75** INSIDE Terry Building: Any organization, individuals selling, or information only
- \$75** Political
- \$50** Outside Vendor: All other Vendors
- \$0** Demonstrating Artist—NOT selling Items

Number of Booth Spaces — **Inside are 10x10, Outside are 20x10** _____

(Reminder: Vendors are responsible for their own tables, chairs, tents, canopies, etc.)

Electricity: LIMITED, Quiet run Generators are allowed. **NO LOUD GENERATORS!**

Circle One: NONE 110V 220V 20AMP 30AMP Quiet Run Generator

Water: Outlets are restricted due to a limited availability. Bring your own tanks, can refill.

Check here if you require connected access to water.

Is your booth a trailer? Circle One: Yes No Size: _____

Please initial one of the following statements:

I have an OK Sales Tax Permit. # _____ Copy enclosed with this application

I do not have an OK Sales Tax Permit.

I acknowledge that I will be required to submit Sales Tax due at the end of the Festival on July 25, 2020

Product Description: (Pictures appreciated)

Mail Completed Application To:



Valliant Chamber of Commerce
PO Box 396 * 16 N Dalton
Valliant, Ok 74764
Office 580-933-5050 * Fax 580-933-7695