



## 2017 VALLIANT WATERMELON FESTIVAL VENDOR APPLICATION

Friday and Saturday, July 28-29, 2017 **Application Deadline:** Friday, July 21, 4 pm.  
**Festival Vendor Hours:** Friday 5-10pm, Saturday 9am-4pm, 7pm-11:00pm

### TIME AND LOCATION FOR BOOTHS

**City Park:** Set up begins at 9am on Friday morning; please coordinate your arrival time with Chamber volunteers. Park is located north of Hwy 70, east of Dalton Street, between Austin and Lucas Streets, look for the city water tower. Due to limited number of water locations, water hoses are restricted to food and nature vendors. Due to limited number of electricity locations, electricity is limited to commercial food vendors first. We try to accommodate circulating fans as best as we can. All vendors will be directed to their assigned area; only Festival officials may authorize moving tables. Park gates close at 8 am on Saturday morning; all vendors must be in place by that time. Be aware that the 5K runners will be in the park area 5:00am-7:30am. All City Park vendors are encouraged to stay in place for the Park Concert on Saturday night.

**Terry Community Building:** Saturday **ONLY**, Community Building events run from 7am-3pm, limited inside perimeter vendor space only. Booth spaces will be marked as 10x10. Building will be open for set up on Friday evening from 7pm-9pm, and again on Saturday morning from 7-8am **ONLY**. Do NOT block the building entrance!

**All Vendors are responsible for their own tables, tents, chairs, canopy, etc. Vendors must provide their own trash bags and keep litter picked up in their areas. ALL VENDORS MUST HAVE CHAMBER APPROVAL, NO UNREGISTERED VENDORS ARE ALLOWED.**

**Booth Fees:** 50% discount for Valliant Chamber of Commerce Members

\$100 ALL Food Vendors any other outside Park vendor who require access to electricity and/or water  
\$100 Terry Building: Inside Air conditioned facility-Any organization, individuals selling, or information only  
\$100 Political  
\$50 Outside Vendor: All other vendors  
\$0 Demonstrating Artist—NOT selling items

**Electricity and water:** LIMITED. Shaded areas in park are available as first come, first serve.  
**ONLY Quiet run generators are allowed.** We try to accommodate circulating fans as best as we can.

**Food Vendors:** Are required to be in compliance with State of Oklahoma Department of Health regulations. Food vendors must have permits and mail in copies of license and sample menu. Non-profit organizations can obtain a temporary permit at the McCurtain County Health Department, 1400 Lynn Lane, Idabel. 580-286-6628

**Craft Vendors:** Vendors will be reviewed on quality of merchandise. Vendors are responsible for their own tables and displays.

**Demonstrating Artists:** Waiving of vendor fee is at the discretion of the Watermelon Festival committee, and will be approved **ONLY** for artists who demonstrate the performing or development of their art on site at the Festival. Artists who are selling their art but are not performing their art on site will be required to pay a vendor fee. Exhibitors are invited on a yearly basis, will be reviewed on quality of workmanship.

**Sales Tax:** All vendors are required to submit a copy of their tax permit with application. If out of state vendor, you must pay sales tax before leaving the festival. Oklahoma vendors must complete forms and include their sales tax number. If you do NOT have an OK sales tax permit, Festival officials will provide the required form and collect the sales taxes due prior to you leaving the grounds on Saturday, July 29<sup>th</sup>. **ALL SALES ARE SUBJECT TO STATE SALES TAXES**, including sales by a non-profit organization.

**Vendor Criteria:** We have many applications and our decisions are final. Some of the things the committee looks for during application reviews are: duplications of products, appearance of booth and professionalism of those who will be working with the public, friendliness, and timeliness of service. We try to get a variety of items to help you make money and to keep the interest of those attending the festival. Acceptance constitutes a contract to use the space assigned by the Festival Committee. The Committee retains the right to change spaces.

**The Valliant Chamber of Commerce prohibits Vendors from the sale and/or distribution of any item that promotes or advertises tobacco, alcohol, or illegal drugs in any manner. It applies to items sold and to items provided as prizes and give-a-ways for promotional purposes.**

**Neither the Valliant Chamber of Commerce, Valliant Watermelon Festival, nor the Town of Valliant will not be responsible for theft, loss, destruction, or injury.**

## **Valliant Area Chamber of Commerce**

**PO Box 396, 16 N. Dalton**

**Valliant, OK 74764**

**Phone: 580-933-5050      Fax 580-933-5052**

**[www.valliantchamber.org](http://www.valliantchamber.org)**

**[www.watermelonfestival.org](http://www.watermelonfestival.org)**

**Email: [valliantoklahoma@gmail.com](mailto:valliantoklahoma@gmail.com)**

# 16th Annual Valliant Watermelon Festival July 28-29, 2017

Business Name: \_\_\_\_\_

Name/Contact Person \_\_\_\_\_

Address: \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Business phone \_\_\_\_\_ Home \_\_\_\_\_

Cell phone \_\_\_\_\_ Fax \_\_\_\_\_

E-Mail: \_\_\_\_\_

## TYPE OF BOOTH:

\_\_\_\_\_ \$100 ALL Food Vendors and any others outside who require access to electricity and/or water

\_\_\_\_\_ \$100 INSIDE Terry Building: Any organization, individuals selling, or information only

\_\_\_\_\_ \$100 Political

\_\_\_\_\_ \$50 Outside Vendor: All other Vendors

\_\_\_\_\_ \$0 Demonstrating Artist—NOT selling items

Number of Booth Spaces--Inside are 10x10, Outside are 20x10 \_\_\_\_\_

(Reminder: Vendors are responsible for their own tables, chairs, tents, canopies, etc.)

Electricity: LIMITED, **Quiet Run Generators are allowed. NO LOUD GENERATORS!**

Circle One: NONE      110V      220V      20AMP      30 AMP      Quiet Run Generator

Water: Outlets are restricted due to a limited availability. Bring your own tanks, can refill.

\_\_\_\_\_ Check here if you require connected access to water

Is your booth a trailer?      Yes      No      Size \_\_\_\_\_

Please initial one of the following statements:

\_\_\_\_\_ I have an OK Sales Tax Permit. # \_\_\_\_\_ Copy enclosed with this application.

\_\_\_\_\_ I do not have an OK Sales Tax Permit.

\_\_\_\_\_ I acknowledge that I will be required to submit sales tax due at the end of the festival on July 29, 2017.

Please contact Yvette Livesay located at the Park Pavilion to pay Sales Tax.

Product Description: (Pictures appreciated)

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VALLIANT CHAMBER OF COMMERCE  
PO BOX 396, 16 N. Dalton      VALLIANT, OK 74764  
OFFICE 580-933-5050      FAX 580-933-7695